



# THE JAMMU & KASHMIR MEDICAL COUNCIL

Jammu Office: 28 B/C, Gandhi Nagar, Jammu (J&K) 180004, Phone: 0191-2450221, Email: [adminj@jkmedicalcouncil.in](mailto:adminj@jkmedicalcouncil.in)  
Srinagar Office: Sector-1, Gulberg Colony, Near HP Petrol Pump, Opposite Jamkash Vehicle Sales, Hyderpora, Srinagar (J&K)  
Phone: 01944-501950, Email: [admink@jkmedicalcouncil.in](mailto:admink@jkmedicalcouncil.in), Website: [www.jkmedicalcouncil.in](http://www.jkmedicalcouncil.in)

## Expression of Interest (EOI) for Empanelment of Standing Counsel

The Jammu & Kashmir Medical Council (JKMC), an autonomous statutory body with offices at Jammu and Srinagar, invites applications from eligible Standing Counsel for empanelment to represent the JKMC before various Courts, Tribunals, and Judicial/Quasi-Judicial Authorities within the Union Territory of Jammu and Kashmir. The empanelled Standing Counsel shall handle matters arising under the Jammu & Kashmir Medical Registration Act, the National Medical Commission (NMC) Act, the regulations framed there under, as well as other related issues concerning medical education, professional ethics, and administrative matters of the Council. In addition to litigation, the scope of engagement shall include drafting and vetting of contracts/agreements, rendering legal opinions and such other legal services as may be required by the Council.

The application should be marked as **"Empanelment of Standing Counsel for JKMC - 2025"** written in bold at the top of the envelope and shall be submitted by hand or by speed post in a sealed envelope at the office of the Registrar, J&K Medical Council, 28 B/C, Gandhi Nagar, Jammu (J&K), 180004 along with requisite documents. The last date for submission of EOI is 25-09-2025 by 5.00 PM.

Rest of the details on the EOI can be downloaded from the Council website <https://www.jkmedicalcouncil.in>.

  
**Dr Sandeep Dogra**  
Registrar & Secretary  
J&K Medical Council  
J&K Medical Council

No: MRC/J/EOI/2025/ 9791

Dated: 15-09-2025

Copy to:

1. President, J&K Medical Council for info
2. Office file





# THE JAMMU & KASHMIR MEDICAL COUNCIL

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## Expression of Interest (EOI)

### Inviting Applications for the Empanelment of Standing Counsel

The Jammu & Kashmir Medical Council (JKMC), an autonomous statutory body with offices at Jammu and Srinagar, invites applications from eligible Standing Counsel for empanelment to represent the Council before various Courts, Tribunals, and Judicial/Quasi-Judicial Authorities in the Union Territory of Jammu and Kashmir. The empanelled Standing Counsel shall handle matters arising under the Jammu & Kashmir Medical Registration Act, the National Medical Commission (NMC) Act, the regulations framed there under, as well as other related issues concerning medical education, professional ethics, and administrative matters of the Council. In addition to litigation, the scope of engagement shall include drafting and vetting of contracts/agreements, rendering legal opinions, and such other legal services as may be required by the Council.

### 2. Eligibility for Empanelment:

- a) The Standing Counsel should have Bachelor's degree in Law from a recognized University with effective license to practice.
- b) The Standing Counsel must possess a minimum 15 years' experience at Bar and a proven track record of arguing cases in Courts/Tribunals, Judicial/Quasi-Judicial authorities in Jammu, Jammu and Kashmir.
- c) The Standing Counsel should have its office in Jammu city.
- d) The Standing Counsel must be an income tax payee.

### 3. Terms of Empanelment

- a) The Standing Counsel shall be empanelled to represent and conduct all matters in which the JKMC or its members including President, Registrar/Secretary and staff are a party. The cases will be entrusted on a case-to-case basis, and the Standing Counsel shall be responsible for pursuing the same diligently until their final disposal. The JKMC shall execute the necessary Vakalatnama/ Power of Attorney in favor of the Standing Counsel for this purpose.
- b) The Standing Counsel would be on the panel ordinarily for a period of 03 years and shall continue even beyond 03 years unless terminated before 03 years, subject to extension application issued by the competent authority of JKMC.
- c) The Standing Counsel may be removed from the panel earlier than the time stipulated on immediate notice without assigning any reason thereof.

**4. Allocation of cases to the Standing Counsel:** The cases will be allocated to the Standing Counsel on the panel on a case-to-case basis by the JKMC.

### 5. Scope of Work:

- a) To appear/defend cases on behalf of the JKMC in any litigation or arbitration matters before Hon'ble High Court, Hon'ble Central Administrative Tribunal, Hon'ble District Court and other Judicial and Quasi-Judicial authority.
- b) To provide legal opinion/advice on important issues as referred by JKMC
- c) Consultation in the drafting of Rules/Regulations/Policy documents for Jammu & Kashmir Medical Council relating to administrative matter etc.
- d) To provide service for drafting and vetting of affidavits, applications, petitions, suits, appeals, replies, written statements, replications, rejoinders, notices & their replies, FIR, RTIs, complaints, caveats, briefs for opinion and any other legal document including guidelines etc.



- e) To provide oral and/ or written legal consultancy on issues raised by JKMC relating to other legal issues, Acts, Rules, Regulations or any policy-related issues as proposed by JKMC from time to time.
- f) Any other specialist legal services required by JKMC.

## 6. Right to private practice and restrictions:

- a) The Standing Counsel empanelled with the JKMC will have the right to private practice which should not, however, interfere with the efficient discharge of his duties as Standing Counsel for the JKMC.
- b) The Standing Counsel shall not advise any party or accept any case or brief against the JKMC in which he has appeared / or likely to appear which is likely to affect or lead to litigation against the JKMC.
- c) The JKMC will also have the liberty to engage any Advocate(s) / Legal Counsel(s) / Law Firms other than those empanelled, if the circumstances so warrant and, in such situation, an empanelled Standing Counsel shall not make any claim or objection for any reason whatsoever.

## 7. Procedure for Empanelment:

- a) The Standing Counsel may submit his/her signed application as per Annexure A.
- b) All entries in the Application form should be legible and filled clearly.
- c) The competent authority of JKMC reserves the right to annul any or all applications without assigning any reason.
- d) The application should be marked as **"Empanelment of Standing Counsel for JKMC - 2025"** written in bold at the top of the envelope and shall be submitted by hand or by speed post in a sealed envelope at the office of the Registrar, J&K Medical Council, 28 B/C, Gandhi Nagar, Jammu (J&K), 180004 along with requisite documents.
- e) The last date for submission of EOI is 25-09-2025 by 5.00 PM.
- f) The JKMC may, at its discretion, may extend the last date and time for submission of application and/ or date and time of opening of application by issuing corrigendum/addendum on its website.
- g) Any application received after last date prescribed shall not be entertained.
- h) Mere fulfilling of the eligibility criteria will not confer any right on the Advocate to be selected.
- i) The decision of the competent authority of JKMC regarding empanelment/selection shall be final.
- j) The Application must enclose self-attested photocopies of the requisite documents given in Clause 13.

## 8. Right to accept or reject Application:

- a) Notwithstanding anything contained in this Eol, the JKMC reserves the right to accept or reject any Eol and to annul this Empanelment Process and reject all Eols, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof. JKMC also reserves the right to reject any application if:
  - i. At any time, a material misrepresentation is made or uncovered, or
  - ii. The applicant does not submit sufficient information as being asked for.
- b) Suspend and/or cancel the Eol process and/or amend/supplement the Eol process or modify the dates or other terms & conditions relating thereto.
- c) Empanel or not to empanel any applicant,
- d) Retain any information and/or evidence submitted to the JKMC by or on behalf of, and/ or in relation to any applicant,
- e) Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any applicant.



**9. Validity of Eol:** This Eol shall remain valid for 90 days after the date of opening.

**10. Disputes:** All legal disputes are subject to the jurisdiction of Courts at Jammu only.

**11. Modifications and Withdrawal of Eol Proposal:** No modifications to the Eol application shall be allowed once it is received by JKMC.

**12. Short listing of Standing Counsel:** The applications so received before the due date shall be evaluated by the EOI Review Committee (ERC). The evaluation process would consider whether the Standing Counsel have requisite sufficient experience and expertise to address JKMC specific requirements and objectives. The evaluation process will gauge the extent of thought process that has gone behind the preparation of the EOI response, the degree of clarity, understanding of JKMC stated objectives and the level of commitment exhibited by the applicant Firms. The ERC will also take into consideration of following points:

- a) Length of practice and specialization in the area of law concerning the functioning of JKMC.
- b) Proper and adequate infrastructure of an advocate such as office premises, number of junior advocates.
- c) Annual income-tax return filed with the Tax Authorities.
- d) Track record and integrity.
- e) If considered necessary, an enquiry in the respective Bar Council/Bar Association about the claims and conduct of the advocate to be empanelled can also be made and credentials may be verified.

**13. Requisite documents to be attached along with the application form:** The interested Advocates are required to enclose self-attested photocopies of the following documents along with the covering letter as per the format mentioned in Annexure A:

- a) Enrolment certificate;
- b) Standing Counsel Details (Annexure B)
- c) Curriculum Vitae (CV);
- d) Copy of degree in law;
- e) Copy of PAN Card;
- f) Copy of Aadhar Card;
- g) Copy of Income Tax return of past 03 years;
- h) Undertaking to be furnished by the Standing Counsel that there are no legal suit/criminal cases pending against the applicant Standing Counsel and have not been earlier convicted on grounds or moral turpitude or for violation of laws in force.



**Dr. Sandeep Dogra**  
Registrar cum Secretary  
J&K Medical Council  
**Registrar & Secretary**  
J&K Medical Council

No: MRC/J/EOI/2025/ 9806

Dated: 16/09/25

Copy to:

1. President, J&K Medical Council for info
2. Office file.

## (FORMAT FOR COVERING LETTER)

The Registrar & Secretary,  
J&K Medical Council,  
28, A/B, Gandhi Nagar,  
Jammu (J&K) 180004

Ref: Expression of Interest for Empanelment as Standing Counsel for JKMC,

1. Having reviewed and fully understood all of the information provided in the document provided by the Council in respect of the captioned Eol, the undersigned hereby submits the Applications in response to the Eol.
2. I have studied the Eol document carefully and understand that I shall have no claim, right or title arising out of any documents or information provided to us by the JKMC or in respect of any matter arising out of or concerning or relating to the short listing Process.
3. This statement is made for the express purpose of qualifying as an Applicant for the aforesaid Eol.
4. I shall make available to the JKMC any additional information it may find necessary or require to supplement or authenticate the qualification statement.
5. I certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority or have had any contract terminated by any public authority or breach on our part.
6. I understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the Applicants, without incurring any liability to the Applicants.
7. My application is consistent with all requirements of submission as stated in the Eol Document or in any of the subsequent communication issued by the Council. We would be solely responsible for any errors or omissions in our application.
8. I understand that any omission, commission or mis statement in facts provided by us will make our application invalid at any time during the short listing Process and also after the empanelment; the JKMC reserves the right to take appropriate action accordingly.
9. I understand that the JKMC reserves the right to accept or reject any or all the Applications and reserves the right to withhold and/or cancel the short listing Process without assigning any reason or otherwise.
10. I hereby irrevocably waive any right which we may have at any stage at law or how so ever otherwise arising to challenge or question any decision taken by the Commission in connection with my empanelment, or in connection with the short listing Process itself, in respect of the above-mentioned activities and the terms and implementation thereof.
11. I agree and undertake to abide by all the terms and conditions of the Eol Document.

Signature of the Authorized Person

Name of the Authorized Person

Date



**Standing Counsel Details**

<b>S. No.</b>	<b>Description</b>	<b>Particulars</b>
1	Name of the Standing Counsel	
2	Age/Gender	
3	Office Address with Pin Code	
4	Names of Partners/Associates (If any)	
5	Contact number	
6	Email	
7	Qualification	
8	Details of PAN	
9	Details of GST Registration No.	
10	Areas of Specialization	
11	Period of practice	
12	Brief list of clients e.g. Govt. Departments/PSUs	
13	Whether Counsel/ Pleader of any Govt. Departments/PSUs (indicate period)	
14	No of cases defended on behalf of PSU/Govt. Department	
15	Landmark Judgments	
	Is the applicant currently involved in any litigation against JKMC/NMC?	Yes/No
	Has the applicant or any of its constituent partners been blacklisted/deregistered by any agency in India during the last 3 years from last date of submission of applications. If yes, give details	Yes/No
16	Any other relevant information	

Signature of the Authorized Person

Name of the Authorized Person

Date